



PUGET SOUND CAREER CONSORTIUM

Date: March 13, 2007
To: Career and Technical Education Instructors
From: Marla Barrett, Director
Subject: WA State Tech Prep Directors Scholarship

The instructions and application for the WA State Tech Prep Directors' Scholarship are attached. At least two \$500 scholarships will be given out to deserving high school students who have competed a Tech Prep program. Hopefully one will be a Puget Sound Career Consortium student!

Please mail the scholarship application to:

**Marla Barrett, Director
Puget Sound Career Consortium
South Seattle Community College
6000 16th Avenue SW
Seattle, WA 98106-1499**

It needs to be received by **5 pm, April 17.**

If you see or have seen a different time and date, it is because the Puget Sound Career Consortium has to select the two applications that will be sent to the Washington State Tech Prep Scholarship committee so time is needed to complete the scholarship selection process.

Please encourage your students to apply! If you have any questions, please email me at mbarrett@sccd.ctc.edu or call me at 206 768-6720.

Thanks for all that you do for Tech Prep students,

Marla Barrett

Marla Barrett, Director
Puget Sound Career Consortium

WASHINGTON TECH PREP



Applications are now being accepted for the Washington State Tech Prep Director's Association Student Scholarship. At least two, \$500 scholarships will be awarded – one to a student from the Eastside of WA State and one to a student from the Westside. The scholarship is intended to provide financial assistance to high school seniors planning to pursue postsecondary education/training at a community or technical college in Washington State. Applicants must provide evidence of participation in Tech Prep programs and a commitment to excellence in professional technical education.

QUALIFICATIONS:

- Must be current high school senior, graduating with class of 2007.
- Must be currently enrolled at a regional consortium partner high school.
- Must have **earned at least 1.0 credit** or more of a Tech Prep approved Career and Technical Education course offered at the high school. Note: students may be currently enrolled in a second semester course.
- Must have received a 'B' or better grade in the high school Tech Prep course(s). Teacher may provide grade verification if student currently enrolled.
- Students who have received college credit through the Tech Prep registration process will receive preference in the scholarship selection process. If course completion in progress, then verification can be provided by instructor.
- Students must be planning to enroll in college program aligned with Tech Prep pathway courses taken in high school (i.e.: Culinary Arts, Nursing, Welding, Automotive Technology, Accounting, Early Childhood Education, etc.)
- Students must be planning to enter a WA State community or Technical college Fall quarter 2007.
- Must be able to document use of scholarship funds to pursue occupational goals.
- The Tech Prep Scholarship will be paid directly to the accredited college where the student is registered. Funds may be used by the student at any time during the year for books, special program fees or tuition expenses.
- **Scholarship must be used within twelve months of being awarded or it will be forfeited (July 2007 - June 2008).**

APPLICATION GUIDELINES:

1. Parts 1-3 of the application are to be completed by student: Personal Data, Education/Occupational Goal, Personal Statement. All materials must be typed/word processed.
2. Part 4 is to be written by high school teacher: include one letter of endorsement from high school Tech Prep instructor nominating student for this award. Use form included with scholarship materials – follow instructions provided on the form.
3. Attach the following to the completed application:
 - a. Copy of high school transcript: highlight the Tech Prep course(s) taken and grade(s) received
 - b. Copy of the Tech Prep registration form verifying courses taken for college credit *or* copy of college transcript with Tech Prep courses highlighted.

Application must be received by Puget Sound Career Consortium no later than 5:00PM, April 17, 2007. Mail completed application to:

Marla Barrett, Director
Puget Sound Career Consortium
South Seattle Community College
6000 16th Avenue SW
Seattle, WA 98106-1499

W A S H I N G T O N

TECH PREP

PART 1: PERSONAL DATA

Complete all items as requested. Type answers in template below.

Applicant Name:	
Current Mailing Address:	
Email Address:	
Telephone Number:	
Social Security Number:	
Name of Parent or Guardian	
Name of High School:	
List College Tech Prep credit received (college course titles): <i>Attach copy of TP registration form or college transcript</i>	
Cumulative GPA:	
Intended College Major or Program of Study:	
College you Plan to Attend:	
Have you received other scholarships/financial assistance? Explain.	
Student Signature:	
Teacher Signature: <i>Attach letter of endorsement</i>	

PART II: EDUCATION / OCCUPATIONAL GOAL

No more than one typed, single-spaced page of information. Be complete in your responses to the following question.

Describe your education and occupational goals. Explain your interest in pursuing further education and training in your selected career path. Which community or technical college do you plan to attend and why? Describe courses you have taken at the high school that have prepared you to be successful in pursuing more advanced training. Describe any special projects you have worked on that involved using skills learned in your high school Tech Prep courses. If you have achieved an industry certification, explain how this will help advance your education and career goals.

PART III: PERSONAL STATEMENT

No more than one typed, single-spaced page of information. Be complete in your response to the following question.

Explain why you feel you would make a good recipient for the WA State Tech Prep Scholarship? Why should the scholarship review committee select you for this award? Identify any unique accomplishments and challenges you have faced.

PART IV: High School Teacher Letter of Endorsement/Nomination Form

This section is to be completed by a high school Tech Prep teacher selected by the student. Please respond in the space provided below. Additional attachments will not be reviewed. Teacher should also sign the application form (see Part 1).

1. Why do you believe this student will be successful in her/his chosen career path?

2. Are there unique factors or special circumstances that make this student especially worthy of being selected for this award?

WA State Tech Prep Scholarship
Scoring Rubric

Applicant Name _____

High School _____ Consortium _____

Total Points Earned _____ out of 33 possible points

Basic Requirements

0 = no 1 = yes

_____ out of 5 points

_____ Materials received on time

_____ Application is neatly typed/word processed

_____ All required attachments included:

- ◆ high school transcript – highlighted Tech Prep courses taken
- ◆ Attached TP Registration form *or* College Transcript verifying TP courses taken for credit
- ◆ Attached endorsement letter from Tech Prep teacher

_____ Personal Data page complete (Part 1)

_____ Application is complete, all required signatures included

Tech Prep Student Qualifications

_____ out of 5 points

_____ Student took two semesters of Tech Prep-related courses (1 points)

OR

_____ Student took three semesters or more of Tech Prep-related courses (2 points)

_____ Student received B or better grades in all TP courses taken (0 = no; 1 = yes)

_____ Tech Prep courses taken in HS are aligned with college program plans (evidence of pathway) (0 = no; 1 = somewhat; 2 = strong pathway planning evident)

RATING SCALE FOR PART 2 AND PART 3 QUESTIONS

1 = incomplete: didn't follow directions; doesn't meet minimum requirement(s)

2 = shows general interest: meets minimums; answered questions but generalized

3 = strong candidate: able to explain how HS courses prepared him/her for success in college;
clear description and rationale

4 = exceptional candidate: all application criteria way beyond minimums; very strong career & education goals; compelling reason for awarding scholarship.

Part II: Education/Occupational Goal (describes education and career goal)

in written description look for...

- Clearly written/expressed career & education goals
- Able to relate Tech Prep classes taken in high school to related career field
- Able to make connection to concept of “career pathway” (links HS classes to college plans)
- Describes special projects involving skills learned in HS Tech Prep courses
- Provided explanation about their industry certification (if appropriate)
- Is clearly motivated – evidence of planning

Deduct one point if student wrote or provided more than one page of information for this section.

Add 1 additional Bonus Point if student indicated they received an industry certification & explained its value related to their career goals.

Total _____ **x 2 = Weighted Total =** _____

Part III: Personal Statement (why student feels he/she would make a good scholarship recipient)

in written description look for...

- Clear rationale for being good scholarship recipient; ideas clearly expressed
- Evidence of thought about why student would make good scholarship recipient
- Clearly articulates why receiving this scholarship will advance their college/career goals

Deduct one point if student wrote or provided more than one page of information for this section.

Add 1 additional Bonus Points if student indicates a strong, compelling life situation (financial or personal challenges) need for this scholarship

Total _____ **x 2 = Weighted Total =** _____

Part IV: HS Teacher Endorsement

- Instructor endorsement indicates student is especially worthy of scholarship
- Instructor provides endorsement for students selected career path; believes student will be successful in college program.

Add 1 additional Bonus Points if teacher indicates a strong, compelling life situation (financial or personal challenges) need for this scholarship

_____ **out of 4 points**

OVERALL: Written Communication Skills

look for overall appearance & format of application materials:

all parts complete; followed directions; limited responses to number of pages indicated; good spelling, grammar, clarity of thought; neatness & legibility (TYPED); obvious time & effort went into preparation of materials – well organized; letters of recommendation are supportive of the candidate.

0 = gaps in information; clearly didn't follow directions

1 = has all information **but hard to read & follow thoughts; spelling/grammatical errors; not typed**

2 = application packet is in order; neatly done & organized; followed directions; no errors

3 = outstanding; above & beyond; obvious time & effort in thought & organization

_____ **out of 3 points**

Reviewer: Please initial evaluation sheet _____

Thank You!