

Kennydale Mission Statement:

**As parents, students, and staff at Kennydale,
we challenge ourselves to be
literate, confident, and caring citizens
who think critically, communicate effectively,
and enjoy life-long learning.**

Arrival/Dismissal Times

| | |
|----------|-----------------------------------|
| 9:00 AM* | School begins for Grades K - 5 |
| 11:40 AM | AM Kindergarten dismissal |
| 12:55 PM | PM Kindergarten begins |
| 3:35 PM | Grades K - 5 dismissal |

*Students should arrive at school no earlier than 8:50 AM. - Supervision is not provided before that time.

Arriving at School – Pick Up/ Drop Off

Thank you for driving carefully when picking up and dropping off children. We ask that you not leave your car unattended at the curb – this is a drop-off or pick-up lane only. If you do park in the visitor's lot and walk your children onto the playground, please use the crosswalk. Modeling this practice will teach your child safe crosswalk behaviors. Our first concern is your children's safety; you can help us by driving safely and slowly in the parking lot.

• **PICK UP/DROP-OFF CHILDREN ON THE CURB ONLY**– Please pick up your children from the curb only. It is safest if

they can exit & enter the car on the passenger side. Please do not leave your car unattended in the curb or drive-through lanes.

• **IF YOU PARK** – Please use crosswalks to walk over and escort your child(ren) back to your car. Do not wave children across lanes of traffic. Reminder - Do not park within 30 feet of the stop signs or fire hydrants on the street.

• **ALTERNATIVE PICK-UP LOCATIONS** – Some parents park on Jones or Kennewick and have their children meet them. As long as children are crossing only at crosswalks, this may be a safe alternative.

• The staff parking and bus lanes are not for student drop off or pick up.

• Please be a good model for your child by following the rules and showing patience and caring for others while in the parking lot.



Attendance Issues

Absences

Parents should call the school at 204-4710 if the student will not be attending school that day. This is the attendance line only. Parents should state only the student's name and teacher. The reason for absence should be relayed on a note when the child returns to school. If the school is **NOT** notified of an absence and the student is not in attendance, we will call the student's home first and then the parent work number.

Early Dismissal Procedures

Students leaving the school before 2:30 will receive an **afternoon absence**.

For early dismissal, please come in to the office and sign out your student. We will call your child to the office to meet you. Do not go directly to the classroom.

If someone other than yourself or spouse will be picking up your child during the school day, please send a note with the name of that person and a phone number where you can be contacted. If you do not notify us that a party other than a guardian will pick up your child, we will **not** allow your child to be released to that party.

Excessive Tardiness and Absences

Students need to be in school on time and have a minimal disturbance to their daily academic schedule in order to get the most from their school experience. Excessive tardiness and absences negatively affects a student's academic performance.

Six tardies/absences in a trimester will be considered excessive. Students who are chronically tardy may receive consequences

from the classroom teacher and/or the principal.

Students who are absent are expected to make up missed work. Students with unapproved absences may not receive credit or a grade for the completed work.

Individual classroom teachers will objectively declare to students in writing the actual influence of attendance or tardiness upon grades given in his/her class. If you have questions regarding the influence of attendance or tardiness on your child's grade, please contact his/her teacher.

Illness

Students are encouraged to attend school everyday. If your child is at school he or she will be required to participate in all school activities unless we have a note from the physician stating otherwise.

We realize that there are legitimate reasons for absences. In general, your child should stay home from school when these symptoms are present: vomiting, diarrhea, elevated temperature, ear ache, sore throat (especially associated with fever), head lice, inflamed or draining eyes, sores or rash (not obviously associated with an allergic reaction).

Late Arrivals

Students arriving later than 9:05 AM, must report to the office. A note indicating the reason for a late arrival should accompany the student coming late to school. Students arriving after 9:05 to 10:30 AM will be considered as **tardy**. Students arriving after 10:30 AM will receive a **morning absence**.

Emergencies

Emergency Forms

Please make sure that the school has an up to date Emergency Form on file at all times. In the event that your child becomes ill or injured at school, we will need to be able to contact you or an alternate person of your choice.

Emergencies (windstorm, earthquake, power loss, etc.) may arise making it difficult to dismiss your child following normal routines. We will call you or the emergency contacts if possible. No child will be released without contact with you or your emergency designee. It is helpful to include names and numbers of additional adults to whom your child could be released to (neighbors, family members) in your emergency plan.

Weather Emergencies

Occasionally, weather conditions do not permit the usual operation of the school schedule. In the event of unusually bad weather conditions, most Seattle radio stations will issue announcements regarding the status of school operations. One of the following announcements will be made:

- Schools in Renton School District are closed today.
- Schools in Renton School District are operating one-hour late, limited transportation.
- Schools in Renton School District are operating two hours late. No AM or PM Kindergarten.
- If no mention of Renton School District is made, the schools are open on regular schedule.

Student Health

Medication at School

Medication can be given to your child at school if it is essential that it be administered during the school day. For both prescription and “over the counter” medication we will need a parent signature and instructions, and a physician’s signature and instructions.

All prescriptive and “over the counter” medication must be in the **original pharmacy container** with a current date, student’s name, name of the medication, the dosage, mode of administration, and the name of the prescribing physician or dentist. The school is only allowed to administer oral medications.

Children are not to self-administer any medication at school.

Please feel free to contact the school nurse with any questions. Susan Adamson 425-204-4702

Immunizations

The School Immunization Law requires that all children enrolling in school be immunized against Diphtheria, Pertussis, (DTAP, DPT/DT/TD), Polio, Mumps, Rubella and Measles (MMR) and Hepatitis B (HBV).

- A Certificate of Immunization Status form (CIS) is to be completed at enrollment.
- Medical exemption requires a physician's signature.
- Personal/Religious exemption requires parent or guardian signature.

KENNYDALE

Programs and Services

Regular Grades K - 5

Classes are available to students from kindergarten through fifth grade. Kennydale offers half-day and tuition-based full day Kindergarten programs. Students are provided instruction in literacy, communication skills, mathematics, science, social studies, technology, physical education, art, and music.

Discovery Program

The Discovery Program is a self-contained program for highly capable students who qualify for services. We offer a 2/3 combination class, and a 4th and 5th grade class at Kennydale. Students continue to receive instruction on basic academics in an environment which encourages divergent thinking, creative problem solving, and higher level thinking.

Referred students in grades 1 through 7 are tested each winter. Those who qualify are offered placement on a space-available basis for the following school year.

If you feel your child should be referred for gifted services, please discuss this with your child's teacher or the principal. Referral forms are available in the office, or by calling the Discovery Program Office at 425-204-2401.

Library

The Kennydale School Library supports classroom instruction and provides books for students' recreational reading. Each class visits the library once a week for instruction in using library resources and to check out books. Students are responsible for returning books in good condition. Students also have

access to the library before school and at recess. Students may search the automated catalog at home as well as at school. The URL for Renton School District Libraries is: <http://library.renton.wednet.edu/>

Music

The music program includes singing, playing instruments, dancing, listening, improvisation, and composition, in a cooperative learning environment with keyboards, non-pitched rhythm instruments and barred instruments as resources for comprehensive musicianship. Go to Kennydale's music website for more details on academic achievement of music students, performances and expectations.

Instrumental Music: Band and strings instruction is available to 5th grade students.

Physical Education

PE is taught to grades 1-5, including all-day kindergarteners twice a week.

Sportsmanship, participation, respect, and teamwork are emphasized while students actively engage in a variety of sports and games. The Presidential Fitness Test is given in the fall and spring of the year to assess skill development and the results are sent home at the end of the year. Students learn in a positive environment, which helps to promote an active and healthy lifestyle.

School Patrol

The school patrol is made up of 4th and 5th grade students and supervised by a staff member. Students are on patrol at 8:45-9:00 and 3:30-3:45.

Student Council

The Student Council is an organization run by and for the students at Kennydale. The Student Council promotes school pride and spirit with special spirit days, fun events, and publishes a yearbook. The Student Council also operates a student store.

KENNYDALE Special Services

Special Education Services

Occupational/Physical Therapist: Our OT/PT provides services to qualifying students. Eligible students are helped to strengthen fine or gross motor skills.

Psychologist: A school psychologist is available at Kennydale part time. The school psychologist participates in evaluation team meetings, consultations with parents and teachers, and assessing students for disabilities.

Resource Room: Eligible students from grades K - 5 receive instruction in the basic academic and social/behavioral areas of need. Instruction takes place in small groups or individually and is designed to meet the needs of the student.

Speech and Language: A Speech and Language Pathologist provides individual or small group instruction to students who qualify for services in speech or language.

Elementary Behavior Program: The Behavior Program teaches, supports, and assists students who qualify for services, in generalizing learned and practiced behavior skills so that they may successfully return to the general education environment.

Other Special Services

Counselor: We have a half time counselor that serves Kennydale. The counselor provides services to classrooms, small groups and individuals as needed. Students may refer themselves or staff and parents may make referrals to the counselor for assistance with particular concerns such as friendship issues, family changes, grief, and/or managing emotions, such as anger. The counselor works with parents and staff to help students be more successful in the school environment.

ELL (English Language Learners): The ELL program serves those students whose primary language is other than English and whose learning is impaired by a lack of English skills. The students receive small group instruction in English communication skills, reading, and writing.

Title I: Kennydale is a schoolwide Title I school which allows us to use our resources flexibly to improve the learning of all students in our school. Students may receive assistance at various times from Title I staff in classrooms or in pull-out groups.

Nurse: A nurse is available at Kennydale one and a half days per week and is on call at all other times. She screens students for scoliosis, vision, dental and hearing problems. She provides assistance to staff and students and consults with parents on general health matters and immunizations.

Evaluation Team: This team is composed of the building principal, school psychologist, special education teacher, speech and language pathologist, occupational therapist, nurse, counselor, and the necessary classroom teachers. Teachers and parents have the opportunity to submit students who are having academic and/or behavior problems in the general education classroom. It is the team's responsibility to determine if further testing needs to occur and to aid the classroom teacher and parents in developing the appropriate program for that child.

Food Services

Lunch & Breakfast Program

Students may bring sack lunches from home or purchase lunch at school. Students eat in the cafeteria, seated by classroom.

Elementary Lunch: \$1.50*

Elementary Breakfast: \$1.00*

Milk only: \$.35

*Free and reduced price meals are available for families who qualify. Applications are available at the school office or you may download an application at <http://www.renton.wednet.edu> and go to Nutrition Services.

Students are able to deposit any amount of money in their prepaid account. It is a good idea to deposit money at the beginning of each month. Please make checks payable to "RENTON SCHOOL DISTRICT".



Transportation

Bus Service

Bus service is available to students living one mile or more from school. Bus service is a privilege conditioned on appropriate, safe, respectful behavior. Disobedience of bus rules may result in discipline and suspension or expulsion from bus privileges.

Bus Behavior

Enroute to Bus stop: Parents/guardians are encouraged to review their child's walking route to the bus stop, advising about safety concerns. Please be prompt to the bus stop, arriving no sooner or later than five minutes before the bus is scheduled to arrive.

At the Bus stop: While waiting at the bus stop, students are to stand a safe distance from the street and avoid activities that could injure themselves or others. Students are expected to respect others' property.

On the Bus: The driver has full authority over the passengers on the bus. Seating

assignments may be necessary to assure passenger safety.

- Remain seated.
- Respect others and their property.
- Keep your hands to yourself.
- Keep noise level down.
- Obey the driver's instructions.

Bus Transfers

To request to ride a different bus or get off at a different stop, students must bring a written request, signed by a parent, to the office. The office will then issue a bus pass.

Bicycles

Students in grades 4 and 5 are allowed to ride bicycles to school. Students must complete a bicycle contract and have parent permission in order to ride. Students need to follow general bicycle and traffic safety rules. Once on school grounds, students are to dismount and walk their bicycles. Bicycles should be placed in the bike racks and locked. At no time will students be allowed to ride bicycles on the school grounds, on the sidewalks, in the parking lot, or around the building. Helmets are mandatory.

Parent Information

Federal Family Educational Rights and Privacy Protection

Both parents/guardians (unless the school has a court order or other legal document that specifically revokes these rights) have the right as described in Renton School District Policy 3231 (available in each school office) to inspect and review education records. School staff will consider requests to amend the student's education records to ensure that they are not

inaccurate, misleading or otherwise in violation of the student's privacy or other rights according to procedures outlined in Policy 3231.

Directory information related to students may be released unless the parent/guardian or adult student indicates in writing that such information is not to be released without prior consent. Such information shall not be released in any case for commercial reasons. Directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. Directory information includes, but is not limited to, the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, and dates of attendance. In addition, photographs of students for public information purposes are included. Personally identifiable information (except as listed above) will not be released without prior written consent of the parent/guardian or adult student except to specific agencies as listed in Renton School District Policy 3231.

Student records in any form, including information stored electronically, shall be managed by the district in accordance with applicable law. Student records shall be released to another school upon the student's enrollment there.

Parents Can Help at Home

Here are some steps you can take at home to make your child more successful at school:

- See that your child is properly nourished and gets plenty of exercise and rest.
- Establish consistent family rules and routines.
- Praise your children often. Let them know when they do well.

- Establish a consistent daily study time and a quiet place to work.
- Read to your children everyday and encourage them to read.
- Let your children know that you are interested in how they do at school.

Parent/School Communication

Contacting the school or teacher

If you are calling to leave a teacher a message please call the main office number at 204-4700 or refer to the staff list on page 15. Some frequently dialed numbers are:

| | |
|------------------------------|----------|
| Principal | 204-4700 |
| Secretary | 204-4700 |
| Educational Associate | 204-4712 |
| Nurse | 204-4702 |
| Cook | 204-4703 |
| Attendance Line | 204-4710 |

Curriculum/Orientation Night

This special event will be scheduled in the first few weeks of school. This will give parents an opportunity to meet teachers and find out about the school and your child's new teacher. **Your attendance is very important!** You will learn about student expectations, what your child will be learning, and homework procedures and expectations.

Individual conferences

These are scheduled in November. Parents will meet individually with their child's teacher to find out about the student's progress. Report cards will be handed out at this time. Parents are encouraged to schedule conferences with their child's

teacher at any time to discuss academic progress and/or social/emotional concerns.

Parent Involvement

We welcome parent involvement at Kennydale. We strive to develop a true partnership with parents in your child's education. There are many ways that parents can become a part of our learning community at Kennydale. Any parent who is interested in becoming involved should contact the school office. Your volunteer opportunities include (but are not limited to):

- Room Parents to help with classroom events and parties
- Field trip chaperones
- Classroom volunteers – clerical and/or work with students
- Mentoring or tutoring individual students
- Sharing special talents in classrooms
- Assisting in health screening
- Assisting in computer lab

Volunteer Background Check

To provide the utmost level of safety for our students, volunteers (**including field trip chaperones**) are required by Washington State Law to pass a State Patrol background check. This service is provided at no charge and forms are available in the office. If you think you may volunteer at any time during the year, it is best to get this taken care of in the beginning of the year. Allow for 2-3 weeks for processing.

Parents Visiting Classrooms

We encourage parents to visit their children's classroom. As a courtesy and convenience, we ask that before visiting, arrangements be made one day in advance

with the teacher. This can be done by calling the school office at 204-4700. All visitors must check in at the office to get a visitors pass prior to going to any classroom.

Parent Teacher Association (PTA)

Kennydale Elementary PTA is a non-profit organization made up of parents, teachers, staff members and others in the community who have a special interest in children, families, and education. We support teachers and staff, volunteer in and for schools, raise funds, attend workshops and stay informed on issues regarding children and youth.

Kennydale PTA has many exciting activities and events planned for the 2006-2007 school year. We need a strong and active membership to accomplish our goals. Please consider joining the Kennydale PTA as a member, as a volunteer on one of our many ongoing committees, and attend some of the fun, family events the PTA sponsors throughout the year.

To learn more about PTA and how you can become more involved in your child's education, visit our website at:

www.kennydalepta.org

Our Ideal Volunteer

- Signs in and out at the office and wears a nametag.
- Is prompt, dependable, and regular in attendance.
- Honors the confidentiality of information.
- Communicates any concerns directly with the teacher or principal.
- Knows emergency procedures and school or classroom rules.
- Loves to help children learn and have fun! ☺



Homework

Recognizing that students have individual needs, we believe that homework should be assigned at the discretion of the teacher. The classroom teacher will exercise professional judgment as to the needs of each student, the out-of-school resources available to each student, and the probability of student academic success. These homework activities will be a reflection of specific classroom and district curricula. The recognized purpose of homework is the practice of learned skills, completion of unfinished assignments and the extension of curricula.

If assigned homework is consistently exceeding the recommended time allotments, please contact the teacher. If there are extenuating circumstances that prevent your child from completing the homework assignment, please send a note from home explaining why.

Kindergarten

Recommended time: 10-15 minutes

- Reading books together
- Practicing counting
- Practicing writing numbers
- Reinforcing letter names & sounds
- Practicing writing alphabet letters

Grades 1-3

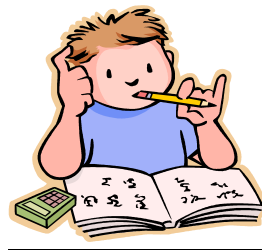
Recommended time: 15-30 minutes,

- Reading and sharing daily assignments with parents
- Studying vocabulary word list
- Reading with or to parents
- Completing unfinished work
- Practicing math facts
- Preparing for new lessons (gathering information and data)
- Studying spelling words
- Creative writing, extension, or enrichment activities

Grades 4 - 5

Recommended time: 20-60 minutes

- Spelling word lists
- Unfinished or missed class work
- Library book reading
- Report and/or assignment preparation
- Skill drills (such as math facts, memorizing states)
- Creative writing, extension, or enrichment activities
- Special Projects



How Parents Can Help

- Establish as much routine as possible and hold your child to it. For example - some students are successful working on homework from 4:00 to 4:30 everyday while others do better directly after dinner each night.
- Limit time spent watching TV/video games.

- Have supplies that your child might need available (lined paper, pencils and pens, crayons, glue stick) and a quiet place to work.
- Be interested and involved but let your child take responsibility for their work.
- Communicate with your child's teacher if you have any concerns or questions about your child's homework routine.

beginning of each year and periodically as needed.

For further information about classroom rules please attend curriculum night in the fall and/or contact your child's teacher. Contact the office for further information regarding district, school wide and transportation rules.

Student Conduct

We hold high expectations for students' behavior as well as academic performance at Kennydale Elementary. All staff emphasizes positive and constructive behavior with students. We believe students exhibiting appropriate academic and social behavior and those students making effort toward improvement should be recognized and supported. This support comes to students in many ways which include (but are not limited to) verbal praise, phone calls or notes home, written comments on student work, visiting the principal, special privileges for the individual, or group awards and certificates.

Students are asked to live by three basic guidelines:

- Respect the rights of all persons at all times. It is not acceptable for students to be name calling, hitting, fighting, spitting, swearing, defiance, and causing disruptive behavior.
- Respect and care for school and personal property at all times. This includes using all school and playground equipment properly.
- Obey all district, building, playground and classroom rules. The teacher reviews the rules with students at the

Student Dress Code

Parents' help is needed with appropriate student dress for the learning environment. Student dress and physical appearance is the primary responsibility of the parent(s) and/or guardian(s).

A student's dress or physical appearance, which presents a health/safety problem or is disruptive to the classroom, is not permitted. **Students will have to call for a change of clothing or be sent home if their attire isn't appropriate.**

To "dress for success" at Kennydale please note the following:

- No baseball caps/hats to be worn in the building
- No halter-tops, spaghetti straps, or tank tops with the strap narrower than 1 1/2"
- Shirts must be long enough to cover top of pants – no bare skin showing
- No bandanas or "do-rags" on campus
- No long belts or hanging chains
- No sagging pants (waistline sagging below the waist or bottom of zipper lower than appropriate)
- No unattached straps hanging from overalls
- No shirts with gang names, alcohol, drug or tobacco products or violent themes

- Underclothing should not be visible (i.e. bra straps or underwear bands)
- Bottom of shorts must reach below fingertips
- Shoes must be worn at all times for health and safety. On P.E. days, please wear appropriate shoes for physical activity - no high soles or heels or flip flops.

- Sexual harassment or bullying
- Use or possession of weapons

We reserve the right to refer to the appropriate non-school agency any act or conduct of pupils, which may constitute a crime under federal, state, county or local law.

Kennydale Discipline Policy

The goal of discipline is to teach students proper behavior. When discipline becomes necessary, it is administered in a firm, consistent manner that is respectful of the individual. Our focus is on helping the child accept ownership of his or her actions and to learn to resolve problems positively. Progressive methods we may use to help change inappropriate student behaviors may include:

- Clarification of rules(s)
- Reminder or verbal warning
- Time-out in class
- Loss of recess or equipment use
- Phone call or note home
- Parent conference or other form of parent support
- Detention
- Suspension (repeated or serious misbehavior)

Serious misbehavior may result in an immediate suspension. This would include actions such as:

- Fighting or causing bodily injury
- Stealing
- Extremely disruptive classroom behavior
- Use or possession of alcohol, tobacco, or drugs
- Vandalism of school property

Renton School District Weapons Policy

Under state law RCW 9.41.280, it is a gross misdemeanor for any person to carry or possess a dangerous weapon or firearm on public school premises. Firearms/weapons are not allowed in school; at school-sponsored activities; on school grounds or facilities; or on school-provided transportation. If a student brings a firearm/weapon to school, it will result in an immediate expulsion for no less than one calendar year, and notification of law enforcement.

Students who violate the statute are, following regular due process, to be expelled from the district in which they committed the violation and are considered expelled from all public schools in the state.

Renton School District policy also prohibits laser pens and objects that look like weapons, such as toy guns and toy knives. A student who brings such an object to school, on a school bus, or to a school activity can expect serious consequences, up to and including expulsion. In addition, state law criminalizes the discharge of a laser at a bus driver.

Students or staff who are aware of weapons on campus and do not report the information to school authorities are subject to

discipline. The confidential Renton School District weapons hotline number is (425)204-2468.

Diversity Policy

The Kennydale staff works hard to provide a safe, caring, and positive environment for ALL students. Unkind or insensitive words and comments can cause serious hurt. Therefore, unkind remarks in any form, especially those that contain comments about a person's looks, ethnicity, culture, beliefs, learning differences, manner of dress or gender will not be tolerated.

Kennydale is a “NO PUT DOWN” environment.

A Few Specific Rules...

Gum & Candy

NO gum at school.

Candy is only permitted as part of a student's lunch and must be kept in his/her individual lunch container. Candy can only be eaten in the lunchroom during the lunch period or as determined by the classroom teacher.

Electronic Equipment

Electronic Equipment (such as, but not limited to: CD players, headset music players, electronic games, and laser pens) should not be brought to school. If a student inadvertently brings such an item to school, it may be held in the office and the student

can pick it up to take home at the end of the school day. A guardian or parent may be required to retrieve the item, depending on the circumstances.

Cell phones should be turned off and remain out of sight during the instructional day.

Students are responsible for devices they bring to school. The district will not be responsible for loss, theft, or destruction of devices brought onto school property.

Pets

Animals are not to be brought to school without permission of the teacher.

Telephone Use

Telephones will be available to students for emergency purposes only. Non-emergency examples are forgotten homework, band instruments, lunch or lunch money.

Umbrellas

Umbrellas may only be used going to or from school – not on the playground. Please dress appropriately for the weather.

Playground Rules

- **Playground supervisors are in charge. Their directions must be followed.**
- Students are not to leave school grounds or re-enter the school or classrooms during recess without teacher, supervisor, or office permission.
- Get a pass from the playground supervisor to use the bathroom.
- All equipment is to be used safely.
- Keep your hands, feet, and other body parts to yourselves.
- Respect others' personal space and belongings.
- Use appropriate, respectful language.

- Only treats sold at school are allowed on the playground and must be eaten in the designated area only.
- Jump ropes are to be used ONLY for jumping – Please put away after use.
- Only kick a ball during a soccer or kickball game on the field.
- Go down the slide on your bottom only, feet first, one person at a time.
- Climbing is allowed on the appropriate big toy equipment only.
- Tag games are not allowed unless organized and supervised by a teacher.
- Anything that belongs on the ground, (i.e. rocks, dirt, etc.) stays on the ground.
- Organized games are open to all.



Student Rights & Responsibilities

- **I have the right to** be respected and treated with understanding in this school.
- **I have the responsibility to** be respectful of others and aware of their feelings.
- **I have the right to** be safe while at school and while coming to or leaving school.
- **I have the responsibility to** follow school rules, keep hands and feet to myself, and follow traffic laws and bus rules.
- **I have the right to** hear and be heard.
- **I have the responsibility to** listen to others and wait my turn to be heard.

- **I have the right to** learn and be free to express my feelings, opinions, and ideas.
- **I have the responsibility to** do the best I can do, complete assignments, and respect others feelings, opinions, and ideas.
- **I have the right to** quiet times to learn and study in this school.
- **I have the responsibility to** be respectful of other people's quiet time.
- **I have the right to** bring school materials to school and to use the materials and property of this school.
- **I have the responsibility to** respect other people's materials and property and to use the materials and property of this school carefully and correctly.
- **I have the right to** enjoy playing on the playground.
- **I have the responsibility to** follow school and safety rules for the playground.

Parent Responsibilities

Parents can promote good home/school communication by responding to staff initiated communication and by contacting the school with any concerns or information.

It is the parent or guardian's responsibility to instill in their children:

- A personal commitment to learning.
- Respect for authority.
- Respect for public and private property.
- Consideration for the rights of others.
- Appropriate dress for the learning experience.
- A personal accountability.

Staff Responsibilities For Discipline

Staff members are required to enforce and comply with the school, district, and state laws regarding student discipline.

- Enforce the rules of student conduct fairly, consistently, and without discrimination.
- Classroom discipline is primarily the responsibility of the classroom teacher.
- Discipline on the school campus is primarily the responsibility of the people on duty with the support and cooperation of all staff and the principal.
- When determining disciplinary action, consideration shall be given to the nature of the infraction, to the maturity level of the student, and to whether the student has a disability related to the rule violation.
- Appropriately communicate with parents/guardians in a timely manner.