



**RENTON SCHOOL DISTRICT**

**AUTHORIZATION FOR ADMINISTRATION OF ORAL MEDICATION**

Student Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Sex: M / F

School: \_\_\_\_\_ Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

**HEALTH CARE PROVIDER** completes this section: (please print)

I have determined that the medication named below is necessary during the school day.

Diagnosis or reason for medication: \_\_\_\_\_

Name of medication: \_\_\_\_\_ Dose: \_\_\_\_\_

Tablet/Capsule       Liquid       Inhaler       Nebulizer       Other \_\_\_\_\_

If medicine is given DAILY, at what time? \_\_\_\_\_

If medicine is to be given WHEN NEEDED, describe indications: \_\_\_\_\_

\_\_\_\_\_

How soon can it be repeated? \_\_\_\_\_

Is child allowed to carry and self-administer "rescue inhaler"?       Yes       No

If yes, I have trained this student in the purpose and appropriate method and frequency of use.

Length of time this treatment is recommended:       Current School Year       Other: \_\_\_\_\_

Significant side effects: \_\_\_\_\_

Date: \_\_\_\_\_ Health Care Provider Signature: \_\_\_\_\_

Phone #: \_\_\_\_\_ Print Name: \_\_\_\_\_

Fax #: \_\_\_\_\_ Address: \_\_\_\_\_

**PARENT/GUARDIAN** completes this section:

I request that my child be allowed to take the medication as described above.  
I request that authorized school staff assist my child in taking the medication(s) described above.  
I understand that school staff will attempt to administer medication in a timely manner.  
I will provide the medication in the original, properly labeled container.  
I give my permission for the exchange of information between the school staff and health care provider.  
I understand that my signature indicates my understanding that the school district and school staff shall not incur any liability for any injury when the medication is administered in accordance with the health care provider's direction and in accordance with the District Policy and Procedure's 3416 and 3419.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Daytime Phone)

\_\_\_\_\_  
(Emergency Phone)

**SCHOOL NURSES FAX #** \_\_\_\_\_

# SCHOOL MEDICATION RULES

Whenever possible we encourage medication doses to be scheduled during non-school hours.

For those students who need medication at school, the following is required by Washington State Law (RCW 28A.210.260 and 270) and must be completed and on file **BEFORE** any medication may be given.

## OVER-THE-COUNTER and NON-PRESCRIPTION MEDICATIONS/PRODUCTS

- Authorization for Administration of Oral Medications Form **completed by both parent/guardian AND a licensed health care professional with prescriptive authority.**
- MUST be in original container labeled with the student's name.

## PRESCRIBED MEDICATION

- Authorization for Administration of Oral Medications Form **completed by both parent/guardian AND a licensed health care professional with prescriptive authority.**
- Medication must be in a properly labeled container from the dispensing pharmacy. A pharmacy can provide a labeled container for school upon request.
  - Student's name
  - Name, Strength and Dose of Medication
  - Time and Mode of Administration
- Provide no more than a 20 day supply.

## PLEASE NOTE:

- Requests for the administration of oral medication are valid only for the medication listed and the dates indicated. Requests for medication administration must be re-authorized each school year.
- Medication administered by routes other than oral, for example: ointments, eye drops, nasal inhalers, suppositories, or non-emergency injections, may not be administered by school staff other than licensed nurses.
- Epinephrine Auto-Injector is the only pre-dosed injectable that school staff may be trained to administer to a student who is susceptible to a predetermined life-endangering situation.
- **All medications will be kept in the school office/health clinic unless otherwise directed by the Health Care Provider. Medications stored in this area may not be available to the student during non-school hours.**
- **It is the responsibility of the parents/guardians to assure that necessary emergency (rescue) medications are available to their students after school hours and while traveling to/from and during after school events.**

*Thank you for your cooperation.*